

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE  
ADMINISTRATORS MEETING MINUTES  
February 13, 2026**

A meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601, Conference Room 127CW and via Microsoft Teams on Friday, February 13, 2026.

**MEMBERS PRESENT**

David McKenzie, Chair  
Jason Shelton  
Dr. Tuyen Tran  
Trevor Davis  
Jacqueline Woodward  
Thomas Davis  
Dr. Keith Knapp

**DEPARTMENT OF PROFESSIONAL LICENSING**

Ivy Davis, Administrative Specialist Senior  
Gabe Dent, Admin Section Supervisor  
Kristen Lawson, DPL Commissioner  
Chasity Wray, Administrative Specialist Senior

**MEMBERS NOT PRESENT**

Charolette Whittaker  
  
Eric Hagan

**OTHER**

Lilly Coiner, Executive Advisor

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**CALL TO ORDER**

David McKenzie called the meeting to order at 9:31 a.m.

**APPROVAL OF MINUTES**

Jason Shelton made a motion to approve the December 2025, meeting minutes. Dr. Knapp seconded the motion, and it carried.

**FINANCIAL REPORT**

The board reviewed the financial report from December 2025 and January 2026.

**DEPARTMENT OF PROFESSIONAL LICENSING**

Commissioner Lawson introduced Gabe Dent to the board.

**BOARD COUNSEL**

Lilly Coiner reported to the board that the regulations were approved and that she would need a member from the board to attend the agency amendments review meeting on March 9, 2026. Board Chair David McKenzie volunteered to attend the meeting.

## **NEW BUSINESS**

The board discussed the investigative services contract for complaints. As of right now there are no active complaints, but board agrees they should have the contract for when there are complaints.

Dr. Knapp notified the board that Dr. Eric Friedlander retired June 2026 and his name should be removed from the website and replaced with Dr. Steven Stack.

## **APPLICATIONS/CONTINUING EDUCATION COMMITTEE**

The Application/Continuing Education Committee reviewed 15 applications, and the following recommendations were presented to the board.

- 5 Emergency Temporary Permit Applications
- 5 Initial Applications
- 1 Endorsement Applications, 1 Deferred
- 1 Reactivation Applications
- 3 Reinstatement Applications

Thomas Davis made a motion to accept and approve the applications committee recommendations. Trevor Davis second the motion and it carried.

## **APPROVAL OF TRAVEL AND PER DIEM**

Trevor Davis made a motion to approve the travel and per diem. Jason Shelton second the motion and it carried.

## **ADJOURN**

Dr. Tran made a motion to adjourn at 9:49 a.m. with no further business to discuss. Dr. Knapp second the motion and it carried.